

Information Technology or IT finding applications in every walk of life today communications, industry, business etc, and enhancing life in ways unimaginable a few decades back. Harnessing this power of IT to user in its huge benefits is the Next Technologies, a young firm of dynamic, creative and future focused IT Professionals.

The Next Technologies is a provider of total IT services- Website Designing, Web Application Development, Software Development, Data Ware Housing etc.

Born out of the strategic vision of a few professionals and entrepreneurs, the Next Technologies has carved a niche for itself in the field of IT services, through qualitative and innovative work. Next Technologies launched their operation at Zamorian's city run by a team of professionally qualified personals.

Recruitment refers to the process of finding right people for the right job or function, usually undertaken by recruiters. It also may be undertaken by an employment agency or a member of staff at the business or organization looking for recruits. nextRecruit is web application for recruiting company to make the recruiting process easier and simple. The application is able track each process of the recruiting company.

## Features

- Easy to maintain
- Quick and Detailed Registration for Jobseekers
- Advanced Job Search with all criteria and Search Saving
- Job application status display and Job Alerts to Jobseekers
- Dash Board Display
- Tracking of top candidate
- Automatic mailing for Resume updating to Jobseekers
- Color coding to CVS (Applied/Forwarded to client/Short listed/Selected / Offer Letter issued / Visa Issued / Ticket Issued) .
- CV Short listing and Keep for view for Administrator
- online Interview and cast the candidate by the administrator
- Support for online chatting, PC to PC Call for administrator with jobseekers, employers and with partners.
- History record of each jobseeker.
- Automate the scheduling activities with applicants, such as interviews
- Audit Tracking System
- Detailed Repots Presentation and Revenue Calculation for Administrator

## Users & Roles

### Visitor

- View Jobs Listing
- Search For Jobs (Provides List Without Company Name)
- Register as Candidate
- Register as Company

### Candidates / Jobseekers

- Secured Login and Password Recovery
- Detailed and Quick Registration
- Update Profile
- Update CVs (PDF/Word Format), Images, Passport Copies etc
- View Task panel
- Advanced Job Search with all criteria ( Provides List Without Company Name)
- Save Search
- Suitable Jobs list and Job Alerts
- View Job Status

### Companies

- Secured Login and Password Recovery
- Update Profiles
- Renew Membership
- Post New jobs
- View Jobs List
- View Applicant List
- View Applicant Profiles
- Short list candidate
- Post Message to Admin staff
- View comments and recommendation by admin Staff

### Administrative staff

- Secured Login and Password Recovery
- Change password
- View Task panel
- View, Edit or Delete Candidate, Company and Partners
- Block a Job
- Jobseekers Search with all criteria and keep for view.
- View Job vacancies and Applied candidate List
- View Short listed candidate List
- Archive and release the CV From the database
- View color coded CVs ( short listed CVs / selected CVs )
- CVs printout in a particular format
- Automatic scheduling with applicants such as interviews with Integrated calendar.
- Create and send automated response letter or email of a particular purpose.
- Run reports on progress of jobs
- Bulk Job posting for a company
- Assign Jobs to Franchises
- History view of Application and jobseekers
- Send candidate details to company for their approval
- Generate automated response for resume and application

### Administrator

- Secured Login and Password Recovery
- Change password
- View Task panel
- Support All features of Administrative staff
- Set system parameters
- View, edit or Delete Administrative staff
- Assign Company to Administrative staff

### Franchises

- Secured Login and Password Recovery
- Change password
- Renew membership
- View Task panel
- Send Bulk CVs
- Post Messages to Administrator
- View Job assigned to that particular Franchise
- Assign CVs for that Job
- Upload documents and CVs.
- View Payment/commission Information's

### Finance Administrator

- Calculate projected Revenue
- Partners Performance Tracking
- Client Evaluation

### System

- Audit Tracking System (tracks Response Time for Job Postings, Conversion of applications to actual Job Orders, Time Taken to process documents once the candidate is selected.)
- Support for online chatting, PC to PC Call for administrator with jobseekers, employers and with Franchises.
- Automated email Alerts for incomplete Resumes and jobseekers who haven't visited their account for a fixed period.
- Automatic Tracking of Top candidates.

